

NT Live- Frankenstein

2014- SCHOOLS BOOKING FORM

STEP ONE: YOUR CONTACT DETAILS

School Name _____

Contact Teacher _____ Subject taught/ Job Title: _____

Title Mr Mrs Ms

Postal Address _____

Suburb _____ Postcode _____

Telephone _____ Fax _____

Mobile Phone _____ Email Address _____

Would you like to join Riverside's Education email list for updates on upcoming Education shows and events? Yes

This school is a: DEC School Catholic systemic school Independent School Special Needs school

STEP TWO: SCHOOL GROUP INFORMATION

Year Group/s: _____ Special Requirements: Wheelchair access Hearing Assistance

Other needs (please specify- and specify details of above): _____

STEP FOUR: INDICATE NUMBER OF SEATS TO BE HELD

Event Name	Total No. of Students	TOTAL No. of Teachers, paying and free* (paying are teachers are charged the same a student)	*Riverside offers one (1) free teacher's ticket for every twenty (20) paying students to all performances.
NT Live- Frankenstein Thursday 4 December 10am			

STEP FIVE: PAYMENT TERMS & CONDITIONS

An invoice for the deposit amount of \$125 will be sent to you upon receipt of this form. Payment of the deposit must be received within ten working days to confirm your reservation. This deposit is non-refundable and will be deducted from the total amount due.

Confirmation of final numbers and final balance is required four (4) weeks prior to the performance date. Request for additional tickets should be submitted in writing and additional seats are subject to availability. Riverside will do their best to fit your group into your preferred performance times but cannot guarantee availability. Please check your invoice carefully as this is confirmation of your booking date and time. Bookings are by first come, first served basis.

I have read and understand the above Terms and Conditions (please sign): _____

STEP SEVEN: WHERE TO SUBMIT YOUR FORM

By Post Riverside Theatres Box Office, PO Box 3636, PARRAMATTA NSW 2124
By Fax (02) 9683 3267
In Person Corner of Church & Market Street, PARRAMATTA NSW 2150

Box Office 8839 3399
Education Officer 8839 3308

